

URGENT BUSINESS AND SUPPLEMENTARY INFORMATION

Accounts, Audit and Risk Committee

21 September 2016

Agenda Item Number	Page	Title	Officer Responsible	Reason Not Included with Original Agenda
8.	Pages 1 - 4	External Audit: Audit Results Report 2015/16 Appendix 2 Appendix 1 will follow	Chief Finance Officer	Information still awaited at time of agenda publication
9.	Pages 5 - 14	Statement of Accounts 2015/16 Updated cover report and appendices 1 and 2 Appendices 3 and 4 will follow	Chief Finance Officer	Information still awaited at time of agenda publication
17.	Pages 15 - 18	Finance Improvement Plan – Update Exempt Appendix	Chief Finance Officer / Section 151 Officer	Appendix being reviewed and finalised at time of agenda publication

If you need any further information about the meeting please contact Aaron Hetherington, Democratic and Elections aaron.hetherington@cherwellandsouthnorthants.gov.uk, 01295 227956

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Chief Finance Officer

Paul Sutton



DISTRICT COUNCIL
NORTH OXFORDSHIRE

Neil Harris
Ernst & Young
400 Capability Green
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Please ask for: Paul Sutton

Direct Dial: 0300 003 0106

Email: Paul.sutton@cherwellandsouthnorthants.gov.uk

Our Ref:

30 September 2016

Dear Neil

Cherwell District Council – Financial Statements for the year ended 31 March 2016

This letter of representations is provided in connection with your audit of the financial statements of Cherwell District Council (“the Council”) for the year ended 31 March 2016. We recognise that obtaining representations from us concerning the information contained in this letter is a significant procedure in enabling you to form an opinion as to whether the financial statements give a true and fair view of the financial position of Cherwell District Council as of 31 March 2016 and of its income and expenditure for the year then ended in accordance with the CIPFA LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2015/16.

We understand that the purpose of your audit of our financial statements is to express an opinion thereon and that your audit was conducted in accordance with International Standards on Auditing (UK and Ireland), which involves an examination of the accounting system, internal control and related data to the extent you considered necessary in the circumstances, and is not designed to identify - nor necessarily be expected to disclose - all fraud, shortages, errors and other irregularities, should any exist.

Accordingly, we make the following representations, which are true to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves:

A. Financial Statements and Financial Records

1. We have fulfilled our responsibilities, under the relevant statutory authorities, for the preparation of the financial statements in accordance with [the Accounts and Audit Regulations 2015 and CIPFA LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2015/16].
2. We acknowledge, as members of management of the Council, our responsibility for the fair presentation of the financial statements. We believe the financial statements

referred to above give a true and fair view of the financial position, financial performance (or results of operations) and cash flows of the Council in accordance with [the CIPFA LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2015/16. We have approved the financial statements.

3. The significant accounting policies adopted in the preparation of the financial statements are appropriately described in the financial statements.
4. As members of management of the Council, we believe that the Council has a system of internal controls adequate to enable the preparation of accurate financial statements in accordance with the CIPFA LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2015/16, that are free from material misstatement, whether due to fraud or error.
5. There are no unadjusted audit differences identified during the current audit and pertaining to the latest period presented.

B. Fraud

1. We acknowledge that we are responsible for the design, implementation and maintenance of internal controls to prevent and detect fraud.
2. We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
3. We have no knowledge of any fraud or suspected fraud involving management or other employees who have a significant role in the Council's internal controls over financial reporting. In addition, we have no knowledge of any fraud or suspected fraud involving other employees in which the fraud could have a material effect on the financial statements. We have no knowledge of any allegations of financial improprieties, including fraud or suspected fraud, (regardless of the source or form and including without limitation, any allegations by "whistleblowers") which could result in a misstatement of the financial statements or otherwise affect the financial reporting of the Council.

C. Compliance with Laws and Regulations

We have disclosed to you all identified or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.

D. Information Provided and Completeness of Information and Transactions

1. We have provided you with:
 - Access to all information of which we are aware that is relevant to the preparation of the financial statements such as records, documentation and other matters;
 - Additional information that you have requested from us for the purpose of the audit; and
 - Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
2. All material transactions have been recorded in the accounting records and are reflected in the financial statements.
3. We have made available to you all minutes of the meetings of the Council, Cabinet, and Audit & Standards Committee or summaries of actions of recent meetings for

which minutes have not yet been prepared held through the to the most recent meeting on the following date: 15 September 2016.

4. We confirm the completeness of information provided regarding the identification of related parties. We have disclosed to you the identity of the Council's related parties and all related party relationships and transactions of which we are aware, including sales, purchases, loans, transfers of assets, liabilities and services, leasing arrangements, guarantees, non-monetary transactions and transactions for no consideration for the period ended, as well as related balances due to or from such parties at the period end. These transactions have been appropriately accounted for and disclosed in the financial statements.
5. We believe that the significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
6. We have disclosed to you, and the Council has complied with, all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance, including all covenants, conditions or other requirements of all outstanding debt.

E. Liabilities and Contingencies

1. All liabilities and contingencies, including those associated with guarantees, whether written or oral, have been disclosed to you and are appropriately reflected in the financial statements.
2. We have informed you of all outstanding and possible litigation and claims, whether or not they have been discussed with legal counsel.
3. We have recorded and/or disclosed, as appropriate, all liabilities related litigation and claims, both actual and contingent, and have disclosed in Note 40 to the financial statements all guarantees that we have given to third parties.

F. Subsequent Events

There have been no events subsequent to period end which require adjustment of or disclosure in the financial statements or notes thereto.

G. Use of the Work of a Specialist

We agree with the findings of the specialists that we engaged to evaluate the Property, Plant and Equipment, Investment Properties, and Pension Liabilities and have adequately considered the qualifications of the specialists in determining the amounts and disclosures included in the financial statements and the underlying accounting records. We did not give or cause any instructions to be given to the specialists with respect to the values or amounts derived in an attempt to bias their work, and we are not otherwise aware of any matters that have had an effect on the independence or objectivity of the specialists.

H. Estimates for Property, Plant and Equipment, Investment Properties, Pension Liabilities and Business Rate Appeals, and bad debt provisions.

1. We believe that the measurement processes, including related assumptions and models, used to determine the accounting estimate(s) have been consistently applied and are appropriate in the context of the CIPFA LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2015/16.
2. We confirm that the significant assumptions used in making these estimates appropriately reflect our intent and ability to make judgments, estimates and

assumptions that affect the amounts reported for assets and liabilities as at the balance sheet date and the amounts reported for the revenue and expenses during the year on behalf of the entity.

3. We confirm that the disclosures made in the financial statements with respect to the accounting estimate(s) are complete and made in accordance with the CIPFA LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2015/16.
4. We confirm that no adjustments are required to the accounting estimate(s) and disclosures in the financial statements due to subsequent events

Retirement Benefits

On the basis of the process established by us and having made appropriate enquiries, we are satisfied that the actuarial assumptions underlying the scheme liabilities are consistent with our knowledge of the business. All significant retirement benefits and all settlements and curtailments have been identified and properly accounted for.

Yours Sincerely,

Chief Finance Officer

I confirm that this letter has been discussed and agreed at the Accounts, Audit and Risk Committee on 21 September 2016

Chairman of Accounts, Audit and Risk Committee

Cherwell District Council

Accounts Audit and Risk Committee

21 September 2016

Statement of Accounts 2015/16

Report of the Chief Finance Officer

This report is public

Purpose of report

To obtain official sign-off by the Chief Financial Officer and the Chairman of Accounts, Audit and Risk Committee on the audited Statement of Accounts 2015/16.

1.0 Recommendations

The Accounts, Audit and Risk Committee is recommended to:

- 1.1 Approve the carry forward of revenue budget underspends from 2015/16 to 2016/17.
- 1.2 Approve the updated balances on capital schemes which have slipped in 2015/16 to be carried forward into the 2016/17 capital programme.
- 1.3 Approve the amendments to the draft 2015/16 financial statements.

2.0 Introduction

- 2.1 The carry forward of revenue budget underspends and updated capital slippage was reported to this Committee at its June meeting but was not approved. The updated capital slippage was endorsed by the Budget Planning Committee at its meeting on 30 August 2016.
- 2.2 The preliminary "subject to audit" Statement of Accounts 2015/16 was reported to the Committee at its June meeting.

3.0 Report Details

- 3.1 Appendix 1 and 2 set out Revenue Carry Forwards and updated Capital Slippage respectively. The only change to the Capital Slippage since this position was presented to committee is an additional slippage into 2016-17 of £90k relating to

Bicester Cattle Market. The shaded items are those that require Accounts, Audit and Risk Committee approval.

- 3.2 Appendix 3(to follow) lists the changes that have been made from the preliminary “subject to audit” version circulated on 29 June. The majority of the changes are primarily presentational.
- 3.3 These amendments have been agreed with the auditor and the changes have been included in the revised accounts (Appendix 4 – to follow).
- 3.4 It is expected at the time of writing this report that the Council will receive an unqualified opinion on the 2015/16 financial statements.

4.0 Conclusion and Reasons for Recommendations

The Accounts, Audit and Risk Committee needs to:

- 4.1 Approve Revenue Budget Carry Forwards and updated Capital Slippage.
- 4.2 Approve the amendments to the 2015/16 financial statements before the accounts can be signed and published.

5.0 Consultation

None

6.0 Alternative Options and Reasons for Rejection

- 6.1 The following alternative options have been identified and rejected for the reasons as set out below.

Option 1: To request further changes to the draft accounts. Not supported any as changes to the draft accounts would be subject to external audit.

7.0 Implications

Financial and Resource Implications

- 7.1 There are no financial implications arising directly from any outcome of this report.

Comments checked by: George Hill, Corporate Finance Manager, 01295 221731
george.hill@cherwellandsouthnorthants.gov.uk

Legal Implications

- 7.2 There are no legal implications arising directly from any outcome of this report.

Comments checked by: Kevin Lane, Head of Law & Governance, 0300 0030107
Kevin.Lane@cherwellandsouthnorthants.gov.uk

Risk Management Implications

7.3 There are no risk management issues arising directly from this report

Comments checked by: Ed Bailey, Corporate Performance Manager,
01295 221605, Edward.bailey@cherwellandsouthnorthants.gov.uk

Equality and Diversity

7.4 There are no equality and diversity issues arising directly from this report

Comments checked by: Caroline French, Corporate Policy Officer, 01295 221586
caroline.french@cherwellandsouthnorthants.gov.uk

8.0 Decision Information

Wards Affected

All wards are affected

Links to Corporate Plan and Policy Framework

All corporate plan themes.

Lead Councillor

None

Document Information

Appendix No	Title
Appendix 1	Request for Revenue Budget Carry Forwards to 2016/17
Appendix 2	Updated Capital Outturn 2015/16 (Including Slippage Requests)
Appendix 3	Audit Trail of Changes 2015/16 (to follow)
Appendix 4	Statement of Accounts 2015/16 (to follow)
Background Papers	
None	
Report Author	Paul Sutton, Chief Finance Officer
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CHERWELL DISTRICT COUNCIL

REVENUE BUDGET CARRY FORWARD REQUESTS from 2015/16 to 2016/17

BUDGET CARRY FORWARD REQUESTS	Head of Service	£000
Underspend from salary savings and court costs recovered to create a reserve to provide necessary one off staffing and ICT resource to enable the shared legal team to achieve re-accreditation to Lexcel and enable professional fee earners to have the necessary administrative support to maximise their chargeable, commercial, activity for internal & external clients.	Kevin Lane	25
Member training at Cherwell is now being planned on a four year basis as it is being combined with SNC based on their election cycle. In order to manage this it is proposed to set up a member training reserve, particularly as CDC has all out elections in 2016 and this extra money will be needed for a full refresh	Kevin Lane	11
Business Case Safer Communities to projects	Ian Davies	60
Single Homelessness funding to meet further project costs in 16/17	Chris Stratford	147
External Credit Union funding to meet further costs in 16/17	Chris Stratford	40
		283

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CHERWELL DISTRICT CAPITAL SPEND AND YEAR END PROJECTIONS
MANAGEMENT ACCOUNTS AS AT 2015-2016

Appendix 2

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CODE	DESCRIPTION	SERVICE OWNER	APPROVED BUDGET £000	YTD BUDGET £000	ACTUAL £000	PROJECTION £000	SLIPPAGE £000	VARIANCE £000	COMMENTS
CECS001	Biomass Heating for Bicester Leisure Centre	Sharon Bolton	86	86	2	2	84	0	Addressing insurance requirement for additional works including an escape hatch and also have additional consultant fees to come in due to issue with Renewable Heating Initiative application. Slip into 16/17
CECS002	Cooper Sports Hall Roof	Sharon Bolton	100	100	0	0	100	0	Project currently on hold whilst Joint User Agreement long term arrangements are finalised. Works will be required to align with agreement - expenditure will be slipped to 2016/17 - roof needs replacing urgently but Academy have no funds (53:47 split). Raised as H&S concern
CECS004	Customer Self-Service Portal and CRM Solution	Natasha Barnes	80	80	0	0	80	0	Slippage to cover Self Service portal etc.
CECS007	The Hill Youth & Community Centre	Chris Stratford	400	400	0	0	400	0	Work now out for tender.
CECS008	Bicester Sports Village	Phil Rolls	790	790	0	0	790	0	Work planned September to November 2015, contractor stage payments will be made - target completion in August 16 with retention.
EACC003	Community Centre Refurbishments	Phil Rolls	84	84	0	0	84	0	On hold in case it is needed for the Hill - Expenditure will be in 2016/17
EACC009	Solar Photovoltaics at Sports Centre	Sharon Bolton	80	80	0	0	80	0	No immediate plans for further spend but there is an ongoing need for inverter replacement to ensure optimum efficiency to maximise Feed In Tarrif payments.
EACH004	Village Hall, Recreation Play Grants	Phil Rolls	7	7	7	7	0	0	Grant fully paid
EACH006	Football Development Plan in Banbury	Phil Rolls	20	20	0	0	20	0	Work is programmed to take place in April 16.
EACH017	North Oxfordshire Academy Astroturf	Sharon Bolton	150	150	0	0	150	0	Anticipating remaining expenditure in 2016/17 due to slow negotiations with NOA (matter escalated to ID)
EACH021	South West Bicester Sports Village	Phil Rolls	1,271	1,271	316	316	955	0	Work planned September to November 2015, target completion in August 16 with retention.
EACH022	Athletics Track Refurbishment - North Oxfordshire	Sharon Bolton	7	7	6	6	0	(1)	Complete Retention paid
EACH023	Stratfield Brake Repair Works	Sharon Bolton	22	22	0	0	22	0	Management contract not agreed - condition works to be slipped into Q1 2016/17
EACH024	KGSC ATP Replacement	Sharon Bolton	20	20	0	0	0	(20)	£20k slippage from 14/15 to cover final costs no longer required.
EACU012	Car Park Refurbishments	Natasha Barnes	28	28	23	23	5	0	Retention payment in 2016/17
EACU013	Implementing Vehicle Parks Proposals	Natasha Barnes	17	17	0	0	17	0	Slippage to 2016/17 when Vehicle Parks proposals are agreed
SCMP001	Sports Centre Modernisation Programme	Sharon Bolton	118	118	32	32	86	0	Per SB some funds to also be used for condition survey works at WGLC. Final payments will be made in 2016/17
Community Services Total			3,280	3,280	386	386	2,873	(21)	
CEES001	Energy Efficiency Projects	Ed Potter	31	31	7	7	24	0	£23.3k to slip in to 2016/17
CEES002	Glass Bank Recycling Scheme	Ed Potter	24	24	16	16	8	0	£8k to slip in to 2016/17
CEES003	Recycling Bank Scheme	Ed Potter	21	21	16	16	5	0	£5k to slip in to 2016/17
CEES004	Workshop Brake Rollers	Ed Potter	32	32	36	36	0	4	Project overspent but saving to be made on EACE005 to compensate
CEES005	Public Conveniences	Ed Potter	25	25	0	0	25	0	Project delayed. £15 slippage required
EACU002	Off Road Parking Facilities	Ed Potter	18	18	0	0	18	0	Due to delays with EA and Country Park, slippage required into 2016/17.
EACU011	Urban Centres Improvements	Ed Potter	15	15	15	15	0	0	Fully committed
EACE005	Vehicle Replacement Programme	Ed Potter	575	575	555	555	15	(5)	£5k variance to cancel out CEES004 overspend and £15k to slip to 2016/17
EACE009	Fleet Management System	Ed Potter	1	1	0	0	0	(1)	Budget no longer required
EACE017	Thorpe Lane Depot Hard Standing	Ed Potter	0	0	0	0	0	0	Creditor Accrual brought forward from 2014/15 - no longer required
Environmental Services Total			742	742	645	645	95	(2)	
Community & Environment Total			4,022	4,022	1,031	1,031	2,968	(23)	
ICTN002	Standardisation	Jo Pitman	0	0	0	0	0	0	
ICTS016	Microsoft Licensing Agreement	Jo Pitman	110	110	71	71	39	0	Funding will be required in 2017/18
ICTS018	Thin Client Extention	Jo Pitman	0	0	0	0	0	0	Delete from capital programme - agreed at BPC on 9 September 2014
ICTS027	Core Business System Integration	Jo Pitman	0	0	0	0	0	0	Delete from capital programme - agreed at BPC on 9 September 2014
ICTS028	Corporate Bookings System	Jo Pitman	8	8	0	0	8	0	Will be fully spent in 2015/16
ICTS029	Extended Contract for Website Hosting	Jo Pitman	40	40	4	4	36	0	Will be fully spent in 2015/16
ICTS036	Visualifies Upgrade	Jo Pitman	32	32	0	0	32	0	Awaiting feedback from legal section - project may slip
ICTS037	Server Replacement 1314	Jo Pitman	0	0	0	0	0	0	Delete from capital programme - agreed at BPC on 9 September 2014
ICTS038	Financial System Upgrade	Jo Pitman	0	0	73	73	0	73	
ICTS039	CDC&SNC Cust Servs Desktop	Jo Pitman	0	0	3	3	0	3	Delete from capital programme - agreed at BPC on 9 September 2014

CODE	DESCRIPTION	SERVICE OWNER	APPROVED BUDGET £000	YTD BUDGET £000	ACTUAL £000	PROJECTION £000	SLIPPAGE £000	VARIANCE £000	COMMENTS
ICTS040	GCSX Secured Area - Wall Garden - PNC Compliance	Jo Pitman	0	0	0	0	0	0	Delete from capital programme - agreed at BPC on 9 September 2014
ICTS041	San Storage Renewal (IT hardware)	Jo Pitman	0	0	0	0	0	0	Delete from capital programme - agreed at BPC on 9 September 2014
ICTS042	Server Replacement Programme (IT hardware)	Jo Pitman	0	0	0	0	0	0	Will be fully spent in 2015/16
ICTS043	ESXI PROD 2 - capacity forward planning (IT hardware)	Jo Pitman	0	0	0	0	0	0	Delete from capital programme - agreed at BPC on 9 September 2014
ICTS044	Lync 2013 (professional fees, equipment, IT hardware)	Jo Pitman	0	0	10	10	0	10	Will be fully spent in 2015/16
ICTS045	Desktop PC Replacement	Jo Pitman	0	0	3	3	0	3	Delete from capital programme - agreed at BPC on 9 September 2014
ICTS046	Netback Up Upgrade	Jo Pitman	0	0	0	0	0	0	Will be fully spent in 2015/16
ICTS047	ISCSI Traffic Separation (IT hardware)	Jo Pitman	0	0	0	0	0	0	Delete from capital programme - agreed at BPC on 9 September 2014
ICTS048	Modular Development of CSM - Cherwell Helpdesk Software	Jo Pitman	0	0	0	0	0	0	Delete from capital programme - agreed at BPC on 9 September 2014
ICTS049	Security Logging Software	Jo Pitman	0	0	0	0	0	0	Delete from capital programme - agreed at BPC on 9 September 2014
ICTS050	Hyper V Environment (IT hardware)	Jo Pitman	0	0	0	0	0	0	Delete from capital programme - agreed at BPC on 9 September 2014
ICTS051	Aerial Imagery Update (professional fees)	Jo Pitman	0	0	0	0	0	0	
ICTS052	Citrix - Expansion to Support Agile Working	Jo Pitman	0	0	0	0	0	0	Will be fully spent in 2015/16
ICTS053	Disaster Recovery	Jo Pitman	35	35	0	0	35	0	see email from NT 18.03.16
ICTS054	Sharepoint - Joint Bid with SNC (split 50:50)	Jo Pitman	0	0	0	0	0	0	Part of L&P harmonisation - profiled 50/50 across 16/17 and 17/18
ICTS055	Planning and Building Control replacement of ICLIP	Jo Pitman	77	77	0	0	77	0	see email from NT 18.03.16
ICTS056	3 way BACS & Payment Systems	Jo Pitman	0	0	0	0	0	0	Project will be completed through the new finance system - delete balance
ICTS057	5 Year Rolling HW / SW Replacement Program	Jo Pitman	50	50	62	62	0	12	see email from NT 18.03.16
ICTS058	Business Systems Harmonisation Programme	Jo Pitman	40	40	37	37	0	(3)	Five year rolling programme - £40,000/year
ICTS059	Audio Visual equipment replacement	Jo Pitman	125	125	125	125	0	0	Project complete - funded from reserves
Transformation Total			517	517	388	388	227	98	
RSFP001	HR / Payroll System replacement	Paul Sutton/Jo P	38	38	0	0	38	0	Negotiations underway with current supplier to continue provision until replacement system implemented.
Finance & Procurement Total			38	38	0	0	38	0	
LGEL001	Elections Polling Booths and Count Tables	James Doble	3	3	3	3	0	0	Completed
Law & Governance Total			3	3	3	3	0	0	
Resources Total			558	558	391	391	265	98	
	East West Railways		290	290	0	0	290	0	5 year capital contributions - will be spent in year
DVRH003	Build Programme	Chris Stratford	22,741	22,741	11,210	11,210	11,531	0	Programme on course - NOTE Higham, St Johns, Prototype & Offsite are not technically part of Build! and are not funded from £34m budget
DVCL031	Cherwell Commun Led Prog The Hill Community Centre	Chris Stratford	0	0	1	1	0	1	Not officially part of Build!
DVCL032	Cherwell Commun Led Prog The Local Housing Company	Chris Stratford	0	0	0	0	0	0	Will transfer to revenue
DVCL033	Cherwell Commun Led prog Offsite manufacturing pro	Chris Stratford	0	0	9	9	0	9	Need details
DVCL034	St John's House, Banbury	Chris Stratford	0	0	49	49	0	49	Need details
DVCL035	Higham Way	Chris Stratford	0	0	12	12	0	12	Need details
DVCL036	Prototype Project	Chris Stratford	0	0	4	4	0	4	Need details
DVCL037	Cherwell Commun Led Prog Cream Pot Cr Cropredy	Chris Stratford	0	0	81	81	0	81	Need details
DVRH006	Disabled Access Audit	Linda Barlow	0	0	0	0	0	0	Completed
DVRH009	23&24 Thorpe Place Roof Lights	Linda Barlow	4	4	0	0	4	0	Completed - this is a retention sum to be spent this year
DVRH010	Condition Survey Works	Linda Barlow	316	316	140	140	176	0	Requirement for 16/17 £393K: £217K shortage
DVRH011	Replacement AC to Main Chamber Bodicote	Linda Barlow	0	0	0	0	0	0	Completed
DVRH012	Highfield Depot Redev of Office & Welfare Facilities	Ed Potter	0	0	0	0	0	0	
DVRH014	Replacement Air Con Banbury Museum	Nicola Riley	0	0	0	0	0	0	
DVRH015	Bradley Arcade Roof Repairs	Linda Barlow	123	123	25	25	98	0	Consultation stage - main works still to start
DVRH016	DPS Access Audit	Linda Barlow	0	0	0	0	0	0	£40k remedial work still required
DVRH017	Empty Homes and Work-in-default (recoverable) Enfo	Tim Mills	100	100	0	0	100	0	Expenditure on enforcement action - expenditure is recoverable
DVRH018	18 & 19 Thorpe Place - Replacement Roof Lights	Linda Barlow	0	0	0	0	0	0	Completed
DVRH019	Upgrade to Uninterrupted Power Supply & Back up Sy	Linda Barlow	338	338	1	1	337	0	Work procured through Solihull Partnership. Work is urgent, so there is a need to complete this year (15/16!). On plan for 16/17
DVRH020	Improvements to Amenities to Orchard Way Shops	John Slack	25	25	0	0	25	0	Work procured through Solihull Partnership. Likely to have a lengthy lead-in time so defer until Q.1 2016/17
DVRH021	Bolton Road Design Works		0	0	20	20		20	
DVRH022	Woodgreen - Condition Survey Works	Linda Barlow	30	30	0	0	30	0	Flooring work complete - awaiting a decision on whether to replace the flat roof (ONGOING)

CODE	DESCRIPTION	SERVICE OWNER	APPROVED BUDGET £000	YTD BUDGET £000	ACTUAL £000	PROJECTION £000	SLIPPAGE £000	VARIANCE £000	COMMENTS
DVRH023	Banbury Museum - Emergency Lighting Replacement	Linda Barlow	70	70	71	71	0	1	Completed
DVRH024	Orchard Way Shopping Arcade - front service area a	John Slack	300	300	0	0	300	0	Work procured through Solihull Partnership. Likely to have a lengthy lead-in time so defer until Q.1 2016/17
DVRH025	Units 21 & 23 Thorpe Place - Replacement of Roof L	Linda Barlow	30	30	30	30	0	0	Completed
DVRH026	Bodicote House - Access Control System	Linda Barlow	35	35	8	8	27	0	Completing 16/17
DVSP001	Environmental Improvements Grimsbury	Andy Preston	0	0	0	0	0	0	Project completed in 2013
PHEE003	Bicester Cattle Market Car Park Phase 2	John Slack	90	90	0	0	90	0	Pedestrianisation scheme slipped to 2016-17.
PHEE019	Old Bodicote House	Linda Barlow	124	124	51	51	73	0	Scheme has now started, to be completed 16/17
PHEE020	Bicester Town Centre Redevelopment	Tim Mills	176	176	77	77	99	0	Scheme has now started, to be completed 16/17
PHEE021	Highfield Depot Repairs	Linda Barlow	0	0	3	3	0	3	
PHEE023	Kidlington High Street Pedestrianisation		7	7	5	5	2	0	Complete
PHEH005	Disabled Facilities Grants	Tim Mills	832	832	751	751	81	0	The budget will either be spent or committed as a grant offer - committed grants that are not paid in the year are routinely slipped to the following year
PHEH015	Discretionary Grants for Domestic Properties - Es	Tim Mills	411	411	182	182	229	0	The budget will either be spent or committed as a grant offer - committed grants that are not paid in the year are routinely slipped to the following year
PHEH022	Banbury Foyer & Banbury Youth Hub		0	0	0	0	0	0	
PHEH029	Discretionary House Condition Grants	Tim Mills	0	0	19	19	0	19	
	Thorpe Lane Depot - CCTV Replacement	Linda Barlow	40	40	0	0	40	0	New project - defer to 2016/17
	Bodicote House - CCTV Upgrade	Linda Barlow	15	15	0	0	15	0	New project - defer to 2016/17
Regeneration & Housing Total			26,097	26,097	12,749	12,749	13,547	199	
Development Total			26,097	26,097	12,749	12,749	13,547	199	
DVRH013	Bicester Community Building	Karen Curtin	6,998	6,998	6,240	6,240	758	0	final valuation certificate outstanding - issued as at April 19th. £250k spend on 2nd floor outstanding - to be incurred in 16-17
PHED006	Eco Town - Ecot Business Centre	Karen Curtin	0	0	5	5	0	5	funded from Eco Town Capital pot.
	Graven Hill	Karen Curtin	23,333	23,333	0	0	23,328	(5)	£12m drawdown for phase 1 MOD land delayed until May 2016
Bicester Regeneration Projects Total			30,331	30,331	6,245	6,245	24,086	0	
Capital Total			61,008	61,008	20,416	20,416	40,866	274	

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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